

Wahroonga Public School P&C Association General Meeting

Wednesday 20th June, 2018 in the Staff room

1. Acknowledgement of country, welcome all attendees and President's address

Present: EK, LB, AS, KT, KC, PD, KB, LJ, AM, SG, KG, HG, NH, MH, ST, RR, RL, CF. RL opened the meeting at 9:25am.

2. Apologies – MJ, VH, IVL, TM.

3. Previous Minutes

General Meeting held 24th May 2018

Accepted as a true and accurate reflection. Proposed: LK Seconded: AM

4. Business arising from minutes of previous general meeting

Cash Handling procedures

LK to write procedure for cash handling.

WWCC

Procedure needs to be documented.

Ku-ring-Gai Council grant application

RL completed his requirements to date. TM liaising with suppliers regarding reduction in costs.

Uniform shop management changes

Contract completed and signed. Documentation held in the dropbox.

Memorial garden replanting

Garden has been completed. Thank you to all who donated their time and effort.

Environmental committee

TM placed advertisement in the newsletter with no interest. HG considering taking on the role of coordinator. Because of huge parent efforts around other fund raising activities this year, this is a lower priority at this point, but we will continue to seek interest from the parent group.

5. President's report

Grant application is on track. RL has passed on to TM to manage the logistics of implementation. Cheque for the P&C contribution to the sports field upgrade has been provided.

6. Principal's report

Facilities: Estimates for the sports field upgrade and the gates/fencing solution have both been reduced, TM hopeful that both projects will commence in term three. Local MP Alister Henskens will support us applying for an extension to use the grant money for the amphitheater.

Trivia night: committee has been formed and first meeting to be held on the 29th June. All welcome.

75th Anniversary: The committee will be compiling a commemorative book and has planned school tours, an historical website/portal including videos and pictures of the school, past pupils and events, which will also allow people to sign up for further events and celebration news.

Performing Arts: TM has commenced following up non payment of band fees. The Wahroonga Music Festival was a huge success, than you to all the volunteers who made this event so successful. TM to have updated profit figure for next meeting.

New Staff: In term three we welcome Mrs Carolyn Acton (front office) and Mrs Bernadette Whiting (Learning support teacher). Thank you to IVL and Aimee Durrand who sat on the merit selection panel.

Uniform update: since last meeting, student HU has constructed a student survey about the summer uniform which has been distributed to students for completion in class. TM also facilitated a conversation with staff about the proposals put forward. Before changes are approved by the P&C uniform sub committee, TM needs to understand parent viewpoints as well. All changes must include informed feedback from all aspects of the school community.

7. Treasurer's report

No report for this meeting. LK presented finalized budget for approval. Approved 14-0.

8. Uniform Shop Committee

Sales: sales are still strong although most families and students have now purchased the bulk of their winter uniform.

Renovation: HG has spent considerable time and effort renovating the shop to make it more customer friendly and increase ability to locate items.

Lost property: discussion around the ethics of reselling lost property once every effort has been made to find the owner. HG now lending permanent markers to people as they buy new clothes at the shops to encourage immediate labeling of clothing and hats. CF to investigate moving the lost property collection point to the Kindy Quad where it is better supervised to discourage borrowing of property. HG to investigate options for tracking more expensive and mobile items (hats and jumpers). CF to mention in assembly the importance of students keeping track of their belongings and respecting the uniform.

Volunteers: as per normal, more volunteers are required to help run the shop during busy times of the year (uniform changeover etc.). All volunteers are welcome!

9. Events and Fundraising Committee

Cookbook: meeting on Wednesday 20/6.

Tile Mural: completed

Fathers Day stall: 30th August; VH to coordinate. Budget for this event approved as part of overall P&C committee budget.

Colour Run: booked in for the last day of term three (28th September). KT seeking volunteers to help coordinate this event.

Trivia Night: TM holding meeting on 29/6. Music is organised. KT to book tables prior to term ending.

Other fundraisers: Smencils suggested as option for fundraiser around International Tree Day. AS to email CF with additional information.

10. Environmental report

No report.

11. Correspondence

- Earn and Return: Awaiting feedback.

12. General matters

Attendance at P&C meetings: Suggested continuing one daytime, one evening meeting per term to see if attendance at meetings can be raised.

Meeting closed at 10:45am

Next meeting Wednesday 8th August, 9:20am